

## St. Vincent Pallotti School

### Split Up Syllabus 2021-22

**Class :IX**

**Subject: Information Technology**

<b>Month</b>	<b>No.of Days</b>	<b>Chapters</b>	<b>Practical/Project</b>	<b>Exam Portion</b>
June	22	Unit 1: Communication Skills Unit 6: Introduction to IT-ITeS industry		
July	21	Unit 8: Digital Documentation Unit : Communication Skills Contd....	Create three different documents of given information	
August	21	Unit 9: Electronic Spreadsheet	Make mark sheet of our class	Periodic I Unit 1, Unit 6
September	22	Unit 2: Self management Skills Unit 9: Electronic Spreadsheet Contd....		Periodic II Unit 8, Unit 9,Unit 1
October	20	Unit 3: Basic ICT Skills Unit 10: Digital Presentation	Practical Exam	Periodic III: Unit 2, unit 10 unit 6 unit 1
November	12	Unit 10: Digital Presentation Contd....	Make a presentation on a given topic with 15 slides	
December	12	Unit 7: Data Entry and Keboarding skills Unit 5: Green Skills		
January	21	Unit 4: Entrepreneurial Skills		